



## Scottish Water

### Sewerage (Scotland) Act 1968

#### Action Plan to Address a Non-Compliant Trade Effluent Discharge

Notice No: 15/12345A/TAP/01

To: **N E Business Ltd**

Address: Letsby Avenue  
Kilmarnock  
KA1 2BC

In accordance with Scottish Water's Enforcement Policy, please complete the attached Action Plan to address the Non-Compliant Trade Effluent Discharge at the above address.

The nature of the non-compliance is detailed in the Action Plan. Please specify the steps to be taken and the timescale in which you propose to complete these in order to resolve this matter.

*Joe Bloggs*

Date: 30/04/2015

Authorised to sign on behalf of **N E Business Ltd**

Date Effluent expected to be compliant

Date: 30/09/2015

Date: \_\_\_\_\_

Authorised to sign on behalf of Scottish Water

**Where you fail to comply with the terms of this notice and the Trade Effluent is Non-Compliant, Scottish Water will commence taking formal samples with a view to preparing a report to the Procurator Fiscal.**

# Scottish Water



## Sewerage (Scotland) Act 1968

### Action Plan to Address a Non-Compliant Trade Effluent Discharge

**Notice No:** 15/12345A/TAP/01  
**Name:** N E Business Ltd

Details of Non-Compliance Issue(s) (to be completed by Scottish Water)	Steps taken/to be taken to resolve non-compliance (to be completed by company representative)	Proposed Completion Date	Action Owner – designated individual responsible for ensuring action is completed on time
<p>Discharge Seriously Non-Compliant for settled COD and settled BOD.</p> <p>Serious Parameter Failure for settled COD, 2 April 2015.</p> <p>Parameter failure for settled BOD, 2 April 2015.</p> <p>Parameter failures for settled COD and settled BOD, 5 May 2015.</p>	<ol style="list-style-type: none"> <li>1. Equipment for measurement of COD, BOD and Total Suspended Solids ordered 21 April 2015.</li> <li>2. Set-up calibration and evaluation of equipment.</li> <li>3. Gather sufficient valid data for statistical analysis.</li> <li>4. Identify peaks in analysis, trace root causes and implement controls where required.</li> <li>5. Demonstrate validity of controls, measured over sustained period.</li> <li>6. Undertake programme of staff training to raise awareness of effluent management and promote best practice.</li> </ol>	<ol style="list-style-type: none"> <li>1. Expected w/c 12 May 2015</li> <li>2. 6 June 2015</li> <li>3. 18 July 2015</li> <li>4. 8 Aug 2015</li> <li>5. 19 Sept 2015</li> <li>6. Start 1 June 2015</li> </ol>	<p>J Bloggs</p> <p>J Bloggs</p> <p>J Bloggs</p> <p>J Bloggs</p> <p>J Bloggs</p> <p>J Bloggs</p>